

Town of Wascott
PO Box 159
Wascott, WI 54890
715/466-4252

BID

SEASONAL GROUNDS MAINTENANCE
Lawn Mowing/Weed Whacking
2013

Location of Work to be Performed

Contracted services include lawn mowing and weed whacking at the following Town properties:

- Town Hall and Helicopter Pad – 16362 S Town Hall Road
- Community Church – 16398 S Community Church Road
- Wascott Kreide Cemetery – 16196 S Cemetery Road (all sections)
- Wascott Fire Hall & Helicopter Pad – 7607 E County Road T
- Ball Park and Helicopter Pad &
Surrounding Buildings and Facilities – 16380 S Ball Park Road

Note: Please bid your fees for *each site* for *each mowing/trimming*:

<u>Location</u>	<u>Unit Amount</u>
Wascott Town Hall, New Town Garage & Helicopter Pad	
Wascott Community Church	
Wascott Cemetery	
Wascott Fire Hall & Helicopter Pad	
Ball Park & Helicopter Pad & Surrounding Buildings and Facilities	
Total of 5 Locations for 1 Mowing/Trimming	

Work schedule may vary depending on weather conditions. Work to be scheduled in coordination with Doug Hanson, Town Supervisor.

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Bid Proposal
For
SEASONAL GROUNDS MAINTENANCE
Lawn Mowing and "Weed Whacking"
2013

Submitted by the undersigned Proposer to the Town of Wascott, Wisconsin in accordance with the advertisement inviting bid proposals, **which will be received until 5:00 pm, on the 10th day of May, 2013**, to furnish all work for Seasonal Grounds Maintenance-Lawn Mowing/Weed Whacking, specified in accordance with the contract documents.

The undersigned Proposer, if awarded the contract, agrees to complete the work as scheduled.

The undersigned Proposer, submitting this proposal, hereby declares and agrees to be bound, and to perform the work, in accordance with all terms, conditions and requirements of the within and foregoing proposal, the Contract, the applicable specifications, the special provisions, and the Advertisement for Quote, are made a part hereof as fully and completely as if attached hereto.

PROPOSAL submitted by _____
(Type or print name of Proposer)

Of (Sole Owner, Co-Partnership or Corporation) _____

If a Corporation, incorporated under the laws of the State of _____

Signature of Proposer _____

Mailing Address _____

Phone _____ Email _____

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General Information
For
SEASONAL GROUNDS MAINTENANCE
2013

General

**Place Bid and Bid Proposal in a sealed envelope and mark
“GROUNDS MAINTENANCE”.**

Mail sealed bids to: Town of Wascott, PO Box 159, Wascott, WI 54890

Sealed bids must be received by **5:00 pm, May 10, 2013**, at the Wascott Town Hall.

Bids will be opened by the Town Board at a public meeting scheduled on Tuesday, **June 4, 2013 at 7:00 pm**. Awarding the contract may be tabled or scheduled for a subsequent meeting.

Bids may be considered for acceptance for a period of 15 days after the quote opening.

All work to be performed in a timely manner. “Weed whacking” to be performed around all buildings, fence lines, trees, shrubs and other structures. Work to be completed on an “as needed basis”.

The bid must comply with all material requirements of the bid invitation and specifications. The Town reserves the right to reject any quote determined by the Town to be nonresponsive.

The Town reserves the right to reject any or all quotes.

Insurance

Prior to beginning work, the contractor shall furnish and deliver to the Town Clerk a certificate of insurance for worker’s compensation and an umbrella certificate of liability and property insurance, and shall notify the Town Clerk immediately of any cancellation or change in insurance coverage.

Contract Award

The town board will make the award of the contract at a public meeting.

A written notice of award will be given to the successful Proposer. The Proposer is required to execute the public contract and furnish required certificates of insurance ten (10) calendar days from the date of the notice of award.

Payment Schedule

Payment will be made within 30 days of receipt of a properly completed invoice or receipt and acceptance of the property or service, or in accordance with the payment schedule specified in the public contract. Claims for payment shall be filed with the Town Clerk.