

Town of Wascott
PO Box 159, Wascott, WI 54890
Phone – 715/466-4252 Email – wascott@centurytel.net

QUOTE SPECIFICATIONS

SEASONAL GROUNDS MAINTENANCE – 2018
Lawn Mowing & Weed Whacking

Location of Work to be Performed

Contracted services include lawn mowing and weed whacking at the following Town properties:

- Town Hall, Town Garage and Helicopter Pad – 16362 S Town Hall Road
- Wascott Historical Park – S Town Hall Road
- Wascott Kreide Cemetery – 16196 S Cemetery Road (all 3 Sections)
- Wascott Fire Department Hall and Helicopter Pad – 7607 E County Road T
- Ball Park and Helicopter Pad & Surrounding Buildings and Facilities – 16380 S Ball Park Road

Note: Please quote your fees for **each site** for **each mowing/weed whacking**.

Work schedule may vary depending on weather conditions and/or special town events. Work to be scheduled in coordination with the Town Clerk.

<u>Location</u>	<u>Unit Amount</u>
Wascott Town Hall, Town Garage & Helicopter Pad	
Wascott Historical Park	
Wascott Kreide Cemetery	
Wascott Fire Department & Helicopter Pad	
Ball Park & Helicopter Pad & Surrounding Buildings & Facilities	
Grand Total (for <u>each</u> mowing)	

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Quote Proposal

SEASONAL GROUNDS MAINTENANCE – 2018
Lawn Mowing & Weed Whacking

Submitted by the undersigned Proposer to the Town of Wascott, in accordance with the advertisement inviting quote proposals, **which will be received until 12:00 noon on the 26th day of April 2018,** to furnish all work for Seasonal Grounds Maintenance-Lawn Mowing & Weed Whacking, specified in accordance with the contract documents.

The undersigned Proposer, if awarded the contract, agrees to complete the work as scheduled.

The undersigned Proposer, submitting this proposal, hereby declares and agrees to be bound, and to perform the work, in accordance with all terms, conditions and requirements of the within and foregoing proposal, the Contract, the applicable specifications, the special provisions, and the Advertisement for Quotes, are made a part hereof as fully and completely as if attached hereto.

PROPOSAL submitted by _____
(Type or print name of Proposer)

Of (Sole Owner, Co-Partnership or Corporation) _____
If a corporation, incorporated under the laws of the State of _____

Signature of Proposer _____

Mailing Address _____

Phone _____ **Email** _____

Date _____

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General Information

SEASONAL GROUNDS MAINTENANCE QUOTES – 2018 **Lawn Mowing & Weed Whacking**

General Information

Place Quote in a sealed envelope and mark “Seasonal Grounds Maintenance”. Mail sealed quote to – Jeannette Atkinson, Clerk/Treasurer, Town of Wascott, PO Box 159, Wascott, WI 54890. **Quotes must be received by 12:00 Noon, April 26, 2018.** To obtain a quote specifications, visit the town’s website at www.townofwascott.org, or contact the Clerk’s Office at 715/466-4252.

Quotes may be considered for acceptance for a period of 15 days after the quote opening.

All work to be performed in a timely manner. “Weed whacking” to be performed around all buildings, fence lines, trees, shrubs and other structures at each location. Work to be completed on an “as needed basis” and coordinated with the Town Clerk.

The quote must comply with all material requirements of the quote invitation and specifications. The Town reserves the right to reject any quote determined by the Town to be nonresponsive. The Town reserves the right to reject any or all quotes.

Insurance

Prior to beginning work, the contractor shall furnish and deliver to the Town Clerk, a certificate of insurance for worker’s compensation and an umbrella certificate of liability and property insurance, and shall notify the Town Clerk immediately of any cancellation or change in insurance coverage.

Contract Award

The Town Board will make the award of the contract at a public meeting scheduled for **May 1, 2018 at 7:00 p.m. at the Wascott Town Hall.**

A written notice of award will be given to the successful Proposer. The Proposer is required to execute the public contract and furnish required certificates of insurance ten (10) calendar days from the date of the notice of award.

Payment Schedule

Payment will be made within 30 days of receipt of a properly completed invoice or receipt and acceptance of the property or service, or in accordance with the payment schedule specified in the public contract. Claims for payment shall be filed with the Town Clerk.