

**Special Town Board Meeting**

Tuesday, May 1, 2018 – 6:20 p.m.

**Regular Town Board Meeting**

Tuesday, May 1, 2018 – 7 p.m.

Wascott Town Hall

*-Minutes-*

**Special Town Board Meeting – 6:20 p.m.**

- 1) Call to Order/Roll Call – Chair Boughner called the meeting to order at 6:20 p.m. Present – Chair Boughner, Supervisors Jenson and Burnside, and Clerk/Treasurer Atkinson.
- 2) Specific Matters for Discussion and Possible Action –
  - a) Reschedule Open Book and Board of Review as follows:  
Open Book – Tuesday, July 17, 2018 from 4:00 p.m to 6:00 p.m.  
Board of Review Hearing – Wednesday, July 25, 2018 from 10:00 a.m. to 12:00 Noon  
**A Jenson/Burnside motion to approve the rescheduling of the Open Book to be held on July 17, 2018 and Board of Review Hearing to be held on July 25, 2018; motion carried.**
- 3) Adjournment – **A Burnside/Jenson motion to adjourn at 6:23 p.m.; motion carried.**

**Work Session – 6:30 p.m.**

The work session was called to order by Chair Jim Boughner at 6:30 p.m. to review financial claims presented for payment by Clerk/Treasurer Atkinson. Board members present – Chair Boughner, Supervisors Burnside and Jenson, and Clerk/Treasurer Atkinson. **A Jenson/Burnside motion to adjourn at 6:45 p.m.; motion carried.**

**Regular Town Board Meeting – 7:00 p.m.**

- 1) Call to Order/Roll Call – The meeting was called to order by Chair Boughner at 7:00 p.m. Board members present – Chair Boughner, Supervisors Burnside and Jenson, Clerk/Treasurer Atkinson and 5 guests.
- 2) Pledge of Allegiance was recited.
- 3) Approval of Consent Agenda
  - a) Approval of the Regular Town Board Meeting Minutes of April 10, 2018
  - b) Approval of Agenda
  - c) Bartender License/s (Shannon Route, Rhonda Hurt, Ann Kobel, Katerina Copeland, Jennifer Anderson, Richard Boop, Darri Nichols)
  - d) Driveway Permit (Moroney)
  - e) Treasurer’s Report
  - f) Approval of April/May 2018 vouchersClerk/Treasurer Atkinson requested agenda item 6.n. – Approve Roads for additional asphalt (budgeted), be moved to the beginning of Item 6 – Specific Matters for Discussion and Possible Action. **A Jenson/Burnside motion to do so; motion carried.**
- 4) Public Comments – Please be advised per § 19.84(2), comments and announcement will be received from the public. Comments are to be directed to the Town Board and limited to 4 minutes per person. No action taken by Board.  
*Chuck McDermott* – Water systems have been turned on at the Ballpark and Cemetery. Required paperwork for water testing has been submitted to the Douglas County Health Department.  
*Patti McDermott* – Congratulated Supervisor Jenson on the release of her new novel entitled “The Sisters”. The book is available at Amazon.com, Barnes & Noble and many bookstores. Pick one up! A new updated, colorful brochure has been developed - “A Trip Back Through Time” - depicts the three museums in our local area – the Solon Springs Museum, the Gordon-Wascott Historical Museum & Railroad Depot and the Wascott Historical Park and have are available at several locations in the area. Mark your calendars – the 5<sup>th</sup> Annual Friday Fun Day is June 8. 11:30 –

Bucket Raffle, 12:00 – Lunch. Many Door Prizes. Sponsored by the WCC/FDA. All proceeds go to the Northwood School.

- 5) Department and Representative Announcements
  - a) Fire Department – Chief Michalek reported 4 medical calls; 1 carbon monoxide; 1 false alarm. Open House will be held on June 16 from 11-2 p.m. at the Fire Hall.
  - b) EMS Asst. Director – Stacey Vig – absent.
  - c) County Board Representative – absent.
- 6) Specific Matters for Discussion and Possible Action –
  - a) CU – Kevin Hoehn – Home Occupation – Stump Grinding Business – **A Jenson/Burnside motion to approve as recommended by the Town Plan Commission; motion carried.**
  - b) CU – David & Amy McCarthy – Change of use from Seasonal to Year-Round Dwelling – **A Burnside/Jenson motion to approve as recommended by the Town Plan Commission; motion carried.**
  - c) CU – Robert & Lisa Livieri – Year-Round Dwelling in RR-1 – **A Burnside/Jenson motion to approve as recommended by the Town Plan Commission; motion carried.**
  - d) Douglas County Zoning Ordinance Change – **A Burnside/Jenson motion to oppose the proposed revised ordinance which Douglas County created to comply with Wisconsin Act 67 & 68. A majority of towns and villages in Douglas County must approve this ordinance for it to be passed. Discussion took place as to reasons for our decision, reasons we will document and provide to Douglas County if/when requested. Our Town Plan Commission had also recommended that we do not approve this ordinance. Motion carried.**
  - e) Award Quote – Lawn Maintenance – **A Jenson/Burnside motion to approve the quote from B Boys in the amount of \$550 per mowing for Lawn Maintenance for 2018; motion carried. A Jenson/Burnside motion to approve the quote awarding an extension of contract for an additional year (for 2019) at the same quote price of \$550 per mowing; motion carried. Note – B Boys accepted offer.**
  - f) Approve Buckley Island Pit Permit – **A Burnside/Jenson motion to approve an after-the-fact permit issued by Douglas County; motion carried.**
  - g) Approval of New Election Equipment Recommended by the Douglas County Clerk’s Office (County-wide) – Clerk Atkinson stated that Douglas County is in the process of purchasing much needed new election equipment. Each Town will be asked to fund an amount of \$5,000 which can be repaid in 5 annual yearly installments beginning in 2019, or pay the total amount. The Clerk asked the Board for approval to include in next year’s budget (2019), an amount of \$5,000 for full payment. **A Burnside/Jenson motion to include an amount of \$5,000 in the 2019 budget for the purchase of new election equipment as recommended by the Douglas County Clerk; motion carried.**
  - h) Approve EMS Director – **A Boughner/Jenson motion to approve Betty Ebert as the EMS Director; motion carried.**
  - i) Ordinance 2018-01 – Appointment of Alternate Members for Board of Review – **A Jenson/Burnside motion to approve Ordinance 2018-01 – Appointment of Alternate Members for Board of Review. The following electors of the Town of Wascott are named as alternate members of the Board of Review, to serve in the order included – Alternate 1 – Jan M. Jensen; Alternate 2 – Brad Berg; motion carried.**
  - j) Establish Rate of Pay for Alternate Members for Board of Review – **A Burnside/Jenson motion to approve a pay rate of \$12/hr for Alternate Members to the Board of Review; motion carried.**
  - k) Purchase sign for Cemetery – Supervisor Jenson – the Cemetery Committee is recommending the purchase of a sign for the Wascott Cemetery for an amount of up to \$1,500. The 38” x 72” cedar sign includes 2 cedar posts. **A Jenson/Burnside motion to approve the purchase of a sign for the Cemetery for an amount of up to \$1,500; motion carried.**
  - l) Committee Appointments – **A Boughner/Burnside motion to approve the appointments of Steve Trainor, Rick Moravec and Myrna Donovan to the Town Plan Commission, as citizen members, to serve a term of office to expire on April 30, 2021; motion carried.**

m) Historical Brochure – Supervisor Jenson presented the Board with a new and updated colorful Historical Brochure featuring the Solon Springs Historical Museum, Gordon-Wascott Historical Museum & Railroad Depot and the Wascott Historical Park. This is a good promotional tool working together as communities. Take time to visit all 3!

n) **\*\*Approve Roads for additional asphalt (budgeted) – Note: Moved to the beginning of Specific Matters for Discussion and possible action.**

The following projects were approved –

- 1) **A Jenson/Burnside motion to approve a 290' x 21' Warm Mix 2" Asphalt application on East Flowage Road in the amount of \$7,815; and a tack and feather overlay of 70' x 21' Warm Mix 2" Asphalt on a culvert patch on South Mail Road in the amount of \$1,860 for a total amount of \$9,675. Monarch Paving will perform the work. Motion carried.**
- 2) **A Burnside/Jenson motion to approve an overlay on the Helicopter Pad adjacent to the Town Hall. Work will consist of a 2" overlay of Warm Mix Asphalt on a 60' x 60' pad with a 20' x 50' driveway for an amount of \$4,850. Monarch Paving will perform the work. Motion carried.**
- 3) **A Jenson/Burnside motion to approve a quote from Fahrner Asphalt to apply a Micro seal coating application to the Fire Department Parking lot for an amount of \$19,221.50; motion carried.**
- 4) **A Burnside/Jenson motion to approve a quote from Fahrner Asphalt for the work to be performed on the parking lot at the Fire Department. Cracks will be sealed with a rubberized asphalt crack sealant. Original amount quoted - \$3650. However, the Chief stated the painting of the "H" symbol was not needed. Therefore, an amount of \$500 was deducted from quote. Adjusted amount for project - \$3,150; motion carried.**
- 5) **A Jenson/Burnside motion to approve a quote from Fahrner Asphalt for work to be conducted on the Town Hall parking lot in the amount of \$19,221.50. A Micro seal coating will be applied. Motion carried.**
- 6) **A Burnside/Jenson motion to approve a quote from Fahrner Asphalt for the sealing of cracks with a rubberized asphalt crack sealant and do striping of parking lot with 1 coat of white Latex traffic paint. Quote Amount - \$4174. In addition an amount of \$500 was added to quote for the "H" symbol on the Helicopter Pad located adjacent to the Town Hall. Quote was adjusted for a total amount of \$4,674; motion carried.**
- o) Erosion Control Project (in-house) – This project is for the removing of road material on Bond Lake Estates Road. The work would be performed in-house and require the rental of excavating equipment. All gravel replacement materials will be used from the Town's gravel pit. **A Burnside/Jenson motion to approve an amount of up to \$12,000 for the rental of excavating equipment; motion approved.**
- p) Discussion of an addition to the Town Hall (An advisory action from the Annual Meeting) – Chair Boughner commented this topic of discussion originated from the Town's Annual Meeting whereas a motion was made asking the Town Board to discuss, once again, an addition to the Town Hall. Chuck McDermott stated a few years ago, blueprint plans were drawn up for an addition, but the project never moved forward. These plans could still be used and modifications/updates made, if necessary. **A Jenson/Burnside motion to appoint an adhoc committee to discuss and come up with recommendations for an addition to the Town Hall. This would include all costs and reviewing current plans for modifications/updates and presented to the Town Board for review; motion carried.**

7) Adjournment - A Burnside/Jenson motion to adjourn at 8:42 p.m.; motion carried.

Respectfully submitted,

Jeannette Atkinson  
Clerk/Treasurer