

Regular Town Board Meeting, Work Session & Special Town Board Meeting

Tuesday, May 7, 2019 – 6:20, 6:30 and 7:00 p.m.

Wascott Town Hall

-Minutes-

Special Town Board Meeting – 6:20 p.m.

- 1) Call to Order/Roll Call – The meeting was called to order by Chair Burnside at 6:20 p.m. Present – Chair Burnside, Supervisors Jenson and Youngquist and Clerk/Treasurer Atkinson.
- 2) Specific Matters for Discussion and Possible Action –
 - a) Reschedule Open Book and Board of Review as follows:
Open Book – Thursday, July 11, 2019 from 4:00 p.m to 6:00 p.m.
Board of Review Hearing – Friday, July 19, 2019 from 10:00 a.m. to 12:00 Noon
A Youngquist/Jenson motion to approve the rescheduling of Open Book to Thursday, July 11, 2019 from 4:00 to 6:00 p.m. and the Board of Review Hearing to Friday, July 19, 2019 from 10:00 a.m. to 12:00 noon; motion carried.
- 3) Adjournment – **A Youngquist/Jenson motion to adjourn at 6:28 p.m.; motion carried.**

Work Session – 6:30 p.m.

The work session was called to order by Chair Burnside at 6:30 p.m. to review financial claims presented for payment by Clerk/Treasurer Atkinson. Board members present – Chair Burnside, Supervisors Youngquist and Jenson and Clerk/Treasurer Atkinson. **A Youngquist/Jenson motion to adjourn at 6:47 p.m.; motion carried.**

Regular Town Board Meeting – 7:00 p.m.

- 1) Call to Order/Roll Call – The meeting was called to order by Chair Burnside at 7:00 p.m. Board members present – Chair Burnside, Supervisors Jenson and Youngquist, Clerk/Treasurer Atkinson and 9 guests.
- 2) Pledge of Allegiance was recited.
- 3) Approval of Consent Agenda
 - a) Approval of the Regular Town Board Meeting Minutes of April 9, 2019 and Special Town Board Meeting Minutes of April 19, 2019.
 - b) Approval of Agenda
 - c) Treasurer's Report
 - d) Approval of April/May vouchers
Clerk/Treasurer Atkinson asked that paperwork for Resolution 2019-06 – Authorize Amendment to 2019 Budget be included under Agenda Item 6.f. for the Fire Department request for purchase of equipment from their Donation account.
A Jenson/Youngquist motion to approve the consent agenda with noted change; motion carried.
- 4) Public Comments – Please be advised per § 19.84(2), comments and announcement will be received from the public. Comments are to be directed to the Town Board and limited to 4 minutes per person. No action taken by Board.
Mary Lou Bergman commented that the East side Brush Collection Site was closed when they were there during open hours.
John Glindinning is concerned about some of the bridges in the Town and mainly the one on Coppermine Road. Also concerned about the amount of gravel being used.
Patti McDermott commented that the goal for seating in the Town Hall is up to 150. In order to do so, more chairs and tables will need to be purchased. Currently have 138 chairs and 17 tables. Will need 14 more chairs and 4 more tables. Fun Day is June 7 beginning at 11:30. All monies collected go to the Northwood School Foundation.
- 5) Department and Representative Announcements
 - a) Fire Department – absent/
 - b) EMS Asst. Director – absent.
 - c) County Board Representative – Mary Lou Bergman reported the following –

- Zoning met on May 8. Nothing for Wascott, Gordon or Dairyland, Summit or Solon Springs.
- Joint Administration/Executive Committee will meet on May 14.
- Mark Schroeder, of the Douglas County Forestry Department retired after 28 years of service.
- Parks are officially open May 1 and close the first weekend following Labor Day.
- A covered picnic area was built next to the playground equipment at the Gordon Dam. There is no rental fee and use is first come first served.

6) Specific Matters for Discussion and Possible Action –

- a) Award Bids for Miles Lake Project -
 - 1) Culverts – Three bids were received – Johnson Pipe & Equipment, \$24,300; ASDCO Construction, \$20,160; Edward Hofacher, \$19,320. **A Jenson/Youngquist motion to approve the bid from ASDCO Construction in the amount of \$20,160; motion carried.**
 - 2) Asphalt Replacement – One bid was received from Monarch Paving in the amount of \$3,597.29. **A Youngquist/Jenson motion to approve the bid from Monarch Paving in the amount of \$3,597.29 for the Asphalt Replacement on Miles Lake Road; motion carried.**
- b) Award Quote - Asphalt Patching – A quote was received from Monarch Paving for Asphalt Patching. **A Jenson/Youngquist motion to approve the quote from Monarch Paving for the Asphalt Patching on Denver Road in the amount of \$13,093.69 and Up North Road & Marshall Road in the amount of \$9,183.07 for a total amount of \$22,276.76; motion carried.**
- c) Award Quote – Painting of Church – Supv Jenson provided two quotes for the painting of the Historical Church. Rory Ramsey, \$2,840 and Scott Linville, \$2,675. **A Jenson/Youngquist motion to approve the quote from Rory Ramsey in the amount of \$2,840; motion carried.**
- d) Allocate Highway Monies for Bond Lake Road Project – Portions of Bond Lake Estates Road needs to be dug up because of the deteriorating road bed caused from sink holes. Since the Town has a sufficient supply of gravel to last for the next two years, it was determined by the Highway Foreman to use the monies allocated in the 2019 budget for gravel extraction be used for this project. The amount is \$60,000. Because of the man hours and equipment needed to do this project, it was determined advantageous to have an outside contractor perform the work as was done on Lynch Road. **A Jenson/Youngquist motion to allocate the \$60,000 budgeted for gravel extraction be used for this project; motion carried.** No budget amendment required.
- e) Solicit Quotes for Bond Lake Project – **A Youngquist/Jenson motion to approve the solicitation of quotes for the Bond Lake Project; motion carried.**
- f) Use of specific monies received on behalf of Ken Mertz designated for the Purchase of equipment for the Fire Department - Resolution 2019-06 – Authorize Amendment to 2019 Budget – The Fire Department received \$3,050 in donation memorial monies on behalf of Ken Mertz, a volunteer fireman. These monies were requested be spent on a piece of equipment for the Fire Department. Monies were deposited in the FD MM Account. Chief Michalek provided a quote for a Thermal Imaging Kit in the amount of \$3,999.95. The \$3,050 memorial monies, plus another \$950 from the FD Money Market was requested to fulfill this purchase. **A Youngquist/Jenson motion to approve Resolution 2019-06-Authorize Amendment to 2019 Budget. Roll Call Vote – Jenson, yes; Youngquist, yes; Burnside, yes; motion carried.**
- g) Sale of Town Property – A request to dispose of 2 interior entrance doors and a couple other small items from the basement. These items could be sold at the annual flea market sale on Memorial Day weekend. **A Youngquist/Jenson motion to give approval to the selling of these items at the Flea Market during Memorial Day weekend; motion carried.**
- h) Committee Appointments –
 - 1) Cemetery Committee – **A Youngquist/Jenson motion to approve Patti McDermott, Lora Rudd and Mary Jane Wesolowski as citizen members, and Jan Jenson, as the Board Liaison Member, to the Cemetery Committee to serve a term of office to expire on April 15, 2021; motion carried.**
 - 2) Transfer Station Ad Hoc Committee – no action.
 - 3) Gordon/Wascott Transfer Station – Appointment of Liaison – **A Jenson/Youngquist motion to approve the appointment of Chuck Youngquist, as the Town Board Liaison to the Gordon/Wascott Transfer Station, to serve a term of office to expire on April 15, 2021; motion carried.**

- 4) Gordon/Wascott EMS – Appointment of Liaison - **A Youngquist/Jenson motion to approve the appointment of Jan Jenson, as the Town Board Liaison to the Gordon/Wascott EMS, to serve a term of office to expire on April 15, 2021; motion carried.**
 - 5) Town Plan Commission – **A Jenson/Youngquist motion to approve the appointments of Hans Stopinski, as citizen member, and Chuck Youngquist, as Board Liaison, to the Town Plan Commission, to serve a term of office to expire April 15, 2022; motion carried.**
 - i) Infrastructure Committee (dissolution) – **A Youngquist/Jenson motion to dissolve the Infrastructure Committee.** Discussion – Chair Burnside commented he felt even though the Infrastructure Committee has done some good things, it has come in the way of moving forward in a more expedited manner. Chair Burnside also stated issues have become redundant and therefore, takes up unnecessary time away from the Foreman’s job duties. Supv Jenson commented it would eliminate some of the “layers” of reporting. She thanked the Committee for their work.
Motion carried.
 - j) Name Change Removal of a Private Road Designation – This was deferred to Supv Youngquist to gather more information on the procedural action to take.
- 7) Adjournment – **A Jenson/Burnside motion to adjourn at 8:00 p.m.; motion carried.**

Respectfully submitted,

Jeannette Atkinson
Clerk/Treasurer